



Janus International Hospitality Student Exchange

US State Department Designated J-1 Sponsor Agency

16102 Theme Park Way, Doswell, Virginia 23047


Toll Free: 1-866-249-3888 Fax: 1-804-876-3113

JOB DESCRIPTION: VALLEYFAIR THEME PARK

LOCATION: SHAKOPEE, MINNESOTA

EMPLOYER INFORMATION	
EMPLOYER	<ul style="list-style-type: none"> VALLEYFAIR THEME PARK, SHAKOPEE, MINNESOTA
JOB TITLE/ JOB DESCRIPTION	<ul style="list-style-type: none"> Ride Operator: Responsibilities include, but not limited to, ensuring the proper operation of the assigned ride location. Informing guests of and enforcing ride rules, regulations and admission requirements, handling guest situations and maintaining the cleanliness of the ride, ride area and entire park. Ensuring the cleanliness of the park walkways, common areas, trash can exteriors, drinking fountains, pay phones, and benches as well providing information and directions to the guests. Responsibilities may also include selling tickets for go-carts, bumper boats, adventure golf, and RipCord. Operations must be able to follow and use accepted and proper cash handling procedures with the use of a cash register. Position requires continuous standing, working outside in various weather conditions, two handed manipulation of control, climbing lifts or ladders up to 200 feet, assisting small children under 50 lbs and may be working with petroleum products. Must be mature, courteous and able to enforce policies clearly and consistently. Must be at least 18 years of age. Sweep duties require continuous walking during a six to ten hours shift. Rides Operators will assist in other areas of the park when necessary Food Service Team Member: Individuals must be friendly and honest. Responsibilities include but are not limited to: Ensuring the safe and efficient operation of assigned food location; Duties relevant to a fast service restaurant; Following correct and honest cash handling procedures when using cash registers; Interacting with hundreds of guests each day; Any cleaning duties that are involved in food service to maintain a clean and sanitary environment; Flexible to work unsupervised or as part of a team; Keeping the outside of your location clean and up to the standards of the park; Willing to assist in all areas of the Food operations Division. Position requires continuous standing, working outside in various weather conditions, safe operation of equipment, and adhering to all the labor laws Park Services/Sweepers: Responsibilities include, but are not limited to, ensuring park cleanliness by using various equipment properly and in safe manner. Duties include, but not limited to, informing guests of and enforcing Park rules and regulations, handling guest situations, ensuring the cleanliness of the park walkways, common areas, trash can exteriors, drinking fountains, pay phones, and benches as well as providing information and directions to our guests. Position requires a mature, courteous and outgoing person due to high guest contact nature of the position. The ability to continuously walk during a six to ten hour shift while use a long handled dust pan and broom to sweep debris. Must also have the ability to bend over and pick up non-sweepable debris. Must be able to clearly hear, read, comprehend and verbally explain instructions in English language. Must be physically capable of performing the job
ENGLISH LEVEL	<ul style="list-style-type: none"> Upper Intermediate – Fluent!
EMPLOYMENT POSITION INFORMATION	
WORK DATES	<ul style="list-style-type: none"> START: The earliest start date will be June 30 / the latest start date will be July 21 END: The earliest work end date will be October 3 / the latest work end date will be October 31
HOURLY RATE PAY	<ul style="list-style-type: none"> Food Service Team Member - \$7.25 per regular hour, Overtime N/A Ride Operator - \$7.75 per regular hour, Overtime N/A Bonuses will be paid to students that fulfill all aspects of their work commitment. If you fulfill the requirements of your contract a bonus of \$1 per hour worked for Ride Operator and \$0.75 per hour worked for Food Service Team Member

PAYCHECK FREQUENCY	<ul style="list-style-type: none"> • Paychecks paid every 2 weeks
MEAL DISCOUNT	<ul style="list-style-type: none"> • <input checked="" type="checkbox"/> No discounts on meals, but ValleyFair do have an employee cafeteria. Employees are able to prepare food in the kitchens in Employee Housing
WORK TRANSPORTATION	<ul style="list-style-type: none"> • Job site is located within walking distance from Housing Facility
UNIFORM REQUIREMENTS	<ul style="list-style-type: none"> • Uniform provided. Employees will provide their own shoes, pants. Please refer to the Uniform guidelines pages in the ValleyFair Information file
GROOMING CODE	<ul style="list-style-type: none"> • <input checked="" type="checkbox"/> Yes. Facial hair for men should be clean shaven and hair above collar length. Good personal hygiene is a must, including daily shower and bath and use of deodorant. No visible tattoos or facial piercing during work
REASONABLE EXPECTATION	<ul style="list-style-type: none"> • Much depends on the economic conditions in the U.S. during your employment here. The hours (shifts) you work will vary day by day. If you find a part time job, please make sure that you prioritize your obligation to your primary employer
HOUSING INFORMATION	
HOUSING ADDRESS	<ul style="list-style-type: none"> • 5605 E. Hwy 101 (North dorm) or 5603 E Hwy 101 (South dorm), Shakopee, MN, 55379
COST OF HOUSING	<ul style="list-style-type: none"> • Housing is \$45.60 + tax per week with 4 students per room
HOUSING COLLECTION	<ul style="list-style-type: none"> • Employee housing payment will be automatically deducted from the paycheck
HOUSING DEPOSIT	<ul style="list-style-type: none"> • N/A
HOUSING DEPOSIT REFUND	<ul style="list-style-type: none"> • N/A
HOUSING FEATURES	<ul style="list-style-type: none"> • ValleyFair Commons are located on Valleyfair property, approximately 1 mile from ValleFair 's administrative offices. All International students must live in the park-provided ValleyFair Commons • J-1 employees are responsible for cleaning and maintaining their own room
HOUSING AMENITIES *Some of the housing amenities may no longer be available upon your arrival.	<ul style="list-style-type: none"> • Students per room: <input type="checkbox"/> 1-2 <input checked="" type="checkbox"/> 3-4 • Bunks: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Shared Kitchen facility: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Public coin Laundry: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Public Computer/Internet access: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Linens: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Telephone: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Private Bathroom: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO • Shared Bathroom/Shower facilities: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Air Conditioning\Heater: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Lounge Area: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Vending machines <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
SOCIAL SECURITY INFORMATION	
NEAREST SOCIAL SECURITY OFFICE	<ul style="list-style-type: none"> • Suite 1, 1811 Chicago Ave, Minneapolis, MN 55404
HOW AND WHEN TO APPLY FOR SOCIAL SECURITY	<ul style="list-style-type: none"> • The Social Security Administration suggests that you wait 10 days after arrival to apply. Kings Dominion will have representatives comes to the park to assist students in obtaining their Social Security Cards
SOCIAL SECURITY WEBSITE	<ul style="list-style-type: none"> • www.ssa.gov
AREA INFORMATION	
AVERAGE TEMPERATURE	<ul style="list-style-type: none"> • Summer temperature from 60s to 80s F (20s C) www.weather.com
WHAT TO WEAR	<ul style="list-style-type: none"> • Clothing for mild, rainy weather: comfortable shoes, pants, shorts, T-shirts
INFORMATION WEBSITE	<ul style="list-style-type: none"> • Job sites: www.janus-international.com, http://www.valleyfair.com/ • Visitor sites: http://www.exploreminnesota.com/
NEAREST CITY	<ul style="list-style-type: none"> • Minneapolis, MN - 22 miles • Saint Paul, MN – 29 miles
NEAREST INTERNATIONAL AIRPORT	<ul style="list-style-type: none"> • Minneapolis – Saint Paul International Airport
AREA DETAILS	<ul style="list-style-type: none"> • Public Transportation: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Greyhound Bus Station within City Limit: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (22 miles away) • Amtrak Train Station within City Limit: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (31 miles away) • Shopping Mall : <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (15 miles away) • Public Library: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Bank: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

<p>CITY FACTS</p>	<ul style="list-style-type: none"> • Valleyfair, is a 90 acre (0.5 km²) amusement park located in Shakopee, Minnesota, USA and is currently the largest amusement park in the Upper Midwest United States. • Shakopee, Minnesota is located just 25 minutes south of the Twin Cities. The land of 10,000 lakes is not just for fishing and camping. This metropolitan area boasts beautiful historical sites, shopping, restaurants and one of the most premiere theater districts around.
<p>ADDITONAL INFORMATION</p> 	<ul style="list-style-type: none"> • Your job may not be available if you arrive late. You will be able to start working within 5 days after you arrive at your job location. When you obtain your travel itinerary, please email it to Janus International at student@janus-international.com. Please note that you are responsible for verifying your university schedule prior to your travel arrangements. You must obtain approval from Janus International and/or your employer of any changes in your Job Start or Job Ending dates prior to your arrival in the U.S. If your employer is unable to accept that change, they have the right to cancel your Job Agreement. After your arrival in the U.S., any unauthorized early departure from your program or from your employer may result in loss of deposit, program cancellation and/or denial of a future visa application



Housing Information

We are pleased to welcome you to Valleyfair and Valleyfair Commons. The following is information regarding your summer living arrangements.

Location: Valleyfair Commons (a.k.a. the Dorms) are located on Valleyfair property, approximately 1 mile from Valleyfair's administrative offices. When arriving to Valleyfair from the airport you will want to enter at the main entrance and take the first right turn onto the frontage road (before the main gate). This will take you to the Valleyfair Commons.

Checking In: When arriving at the Valleyfair Commons, please check in at 5605 East Highway 101 (the far building, along the tree line). The dorms are staffed 24 hours a day so it does not matter what time you arrive.

Cost of Housing: The cost of living on site at Valleyfair is \$45.60/week and will be deducted directly from your paycheck.

Room Assignments: Four people are assigned to each room. Please complete the room information form and submit to Valleyfair's Human Resources Office no later than March 1, 2010. If you have requested a specific roommate on the form, we will do our best to try and accommodate that request.

Room Information: Each room is furnished with two sets of twin sized bunk beds, four locker style closets, two dressers, one chair and one refrigerator (4 cubic feet). All furniture must stay in the room and lofting the beds is prohibited. You will be responsible for your own bedding and for a padlock for the locker style closet. All of these items can be purchased at the main desk of each building for a minimal charge. Please make sure not to keep large amount of money or valuables in your room.

Kitchen Facilities: A kitchen is located on each floor for you to use. The kitchens contain two stoves, two toasters, a sink, and two microwaves. You are responsible for cleaning up after yourself and keeping the kitchen clean and neat at all times.

Lounge Areas: Each floor also has a common lounge area for you to hang out and relax. Each lounge area contains a couch, chairs and tables. A TV and VCR/DVD player are available in each lounge for employees to use. Movies are available to check out at the main desk of the North Commons building.

Computers: We have two internet computers available for use in the main lobby of the North Dorm. We ask that you sign up and reserve your computer time at the main desk of the Dorms. .

Telephones: A telephone is located in each room. If you choose, you can use your own phone (if this is the case, please give the room phone to the front desk staff). The housing staff is not responsible for taking messages, so you may want to have an answering machine.

Food Options: You are responsible for providing your own food. The dorms do have a few vending machines, which have sandwiches, milk, mini pizza ect. – There are several businesses in the Shakopee area that will deliver food to the Commons area. We also have an employee cafeteria by the main administrative office that is open during the season during park operating hours.

Laundry Facilities: Washers and Dryers are located on the first floor of each building for your use. The cost per load is \$0.75 each.

Money: You may not have a paycheck for up to three weeks after you start working, so please bring enough money to cover your expenses for that time frame.

A few Housing Rules:

- Visitation hours are from 10 a.m. to Midnight everyday.
- All visitors must be over 18 years of age except for immediate family members accompanied by an adult.
- Alcohol **is not** allowed on Valleyfair property regardless of your age. Violators may be evicted and/or terminated.
- Possession of drugs or drug paraphernalia is cause for immediate eviction and termination.
- Burning candles and incense is prohibited.

We are here to make transition to Valleyfair as smooth as possible. Please feel free to contact us if you have any questions.

Rides

Ride Operator

Responsibilities include, but not limited to, ensuring the proper operation of the assigned ride location. Duties include, but are not limited to, informing guests of and enforcing ride rules, regulations and admission requirements, handling guest situations and maintaining the cleanliness of the ride, ride area and the entire park. Additional responsibilities include; ensuring the cleanliness of the park walkways, common areas, trash can exteriors, drinking fountains, pay phones, and benches as well as providing information and directions to our guests.

Responsibilities may also include selling tickets for go-karts, bumper boats, adventure golf, and RipCord. Operators must be able to follow and use accepted and proper cash handling procedures with the use of a cash register.

Ride Operators are required to complete necessary paperwork associated with the operation of the assigned location and complete all other duties that may be assigned or incurred during the course of business or as directed by management. Ride Operators report to his/her Ride Team Lead.

Position requires continuous standing, working outside in various weather conditions, two handed manipulation of controls, climbing lifts or ladders up to 200 feet, assisting small children under 50 lbs and may be working with petroleum products. Sweep duties require continuous walking during a six to ten hour shift while using a long handled dust pan and broom to sweep debris and the ability to bend over and pick-up non sweepable debris. Must be able to clearly hear, read, comprehend and verbally explain instructions in the English language and must have 20/20 vision or corrective lenses. Must be mature, courteous and able to enforce policies clearly and consistently. Must be at least 18 years of age and/or high school graduate. Ride Operators will assist in other areas of the park when necessary.

Sweepers

Responsibilities include, but are not limited to, ensuring park cleanliness by using various equipment properly and in a safe manner. Duties include, but are not limited to, informing guests of and enforcing Park rules and regulations, handling guest situations, ensuring the cleanliness of the park walkways, common areas, trash can exteriors, drinking fountains, pay phones, and benches as well as providing information and directions to our guests.

Position requires a mature, courteous and outgoing person due to the high guest contact nature of the position. The ability to continuously walk during a six to ten hour shift while use a long handled dust pan and broom to sweep debris. Must also have the ability to bend over and pick up non-sweepable debris. Must be able to clearly hear, read, comprehend and verbally explain instructions in the English language. Must be at least 14 years of age, and physically capable of performing the job.

Food Service

Food Services Team Member

Individuals must be friendly and honest. Responsibilities include, but are not limited to:

- Ensuring the safe and efficient operation of assigned food location.
- Duties relevant to a fast service restaurant (crew person, working in a kitchen, behind a counter, ect.)
- Following correct and honest cash handling procedures when using cash registers.
- Interacting with hundreds of guests each day.
- Any cleaning duties that are involved in food service to maintain a clean and sanitary environment.
- Flexible to work unsupervised or as part of a team.
- Keeping the outside of your location clean and up to the standards of the park.
- Willing to assist in all areas of the Food Operations Division.

Team Members are required to complete all duties associated with the operation of the assigned location and complete all other duties that may be assigned or incurred during the course of business or as directed by management.

Position requires continuous standing, working outside in various weather conditions, safe operation of equipment, and adhering to all labor laws. Individuals must be kind and courteous, as well as helpful to our guests and fellow employees. Team members must be at least 14 years of age.

***Skid Resistant Shoes are required for this position. (Not supplied by employer)**

When working in a location that serves alcohol, you **MUST** be knowledgeable about and willing to enforce all State and Federal laws and all company policies pertaining to the sale of an alcoholic beverage.

****Under State Law, Barkeeps may be held legally responsible for violations.****

Servers

- Must be able to perform all of the team member duties as listed above.
- Working outside in all types of weather.
- Must be 18 years of age or older
- Able to handle all types of food and beverage (including alcohol)
- Able to consistently carry 20lbs long distances

Auditor/Cash Room

Oversees the daily operation of the Foods Cash Control Room.

Responsible for monitoring cash control policies and procedures. Function is to enforce cash handling policies and procedures. Ensure all records and over/short logs are accurately kept on all Food Operations personnel handling money. Will be responsible for counting and balancing employee cash bags, recording variances and issuing points for overages and shortages. Will create a nightly Cash Handling Reports. Assist in curtailing employee theft of money, services, and inventory; reporting all suspected violations to full-time management. Coordinates with Internal Audit on all cash control concerns and cash register audits

Conducts audits on food location registers and register tapes checking for discrepancies and recoding any findings. On occasion will do actual location cash counts. Performs audit procedures, including identifying and defining issues concerning policies and procedures, reviewing and analyzing documents, and documenting outcomes for the following location forms: DOS sheets, Warehouse Inventory, and Cart Inventory. Also will make location and employee audits observing proper grooming standards and guest service. Responsible for accurate reports and communicate the results of the audit to the area supervisors and managers.

Will Provide assistance to employees. Responsible for the confidential handling of employment documentation. Ensure that all data is entered accurately into the foods database. Will oversee the tasks of the office personnel are being completed in an accurate and timely manner

Requirements: Posses a high level of organizational, communication (verbal/written), and time management skills. Experience working with figures, cash registers and adding machines preferred. Must have supervisory skills. Ability to work independently and follow detailed instruction. Honesty and reliability a must. Must exhibit tact, style and grooming consistent with company image. Flexibility to work various hours and assist in other positions as business warrants. Previous food service experience preferred. One or more years of Valleyfair work experience is preferred.

Food Operations Office Team Member

Individuals must be friendly and honest. Responsibilities include, but are not limited to:

- Interacting with employees on all levels.
- Maintaining accurate employee records (i.e. daily staffing, attendance records, disciplinary reports, and ect.)
- Basic office duties (i.e. typing, filing, answering phones)
- Working unsupervised or as part of a team
- Willing to assist in all areas of the Food Operation Division.
- Keeping the work place clean and professional looking.
- Keeping open communication with Food Operation Managers

Food Operations Office Team Members are required to complete all duties associated with the operation of the assigned location and complete all other duties that may be assigned or incurred during the course of business or as directed by management. Experience with Microsoft Office Applications (Word, Excel, access) preferred, but not necessary.

Position requires continuous sitting, working inside, safe operation of equipment, and adhering to labor laws. Individuals must be kind and courteous, as well as helpful to our guest and fellow employees. Food Operations Office Team Members must be at least 18 years of age.

Foods Warehouse

Warehouse Team Member

Individuals must be friendly and honest. Responsibilities include, but are not limited to:

- Working as part of a team with a high level of enthusiasm.
- Individuals receive and store all incoming deliveries from vendors.
- Deliver daily orders to all food locations in a timely and efficient manner.
- Follow proper procedures for opening and closing warehouse.
- Must be able to maintain effective and courteous communication with guests as well as fellow employees.
- Must follow directions and all company policies, which includes following all safety rules and regulations when using any company equipment.
- Must be able to lift up to 50 pounds on a regular basis.
- Must be willing to perform the job duties associated with any Food Operation Team Member position.
- **Skid Resistant shoes are required for this position.** (Not supplied by employer)

Picnic Services

Picnic Service Team Member

Individuals must be friendly and honest. Responsibilities include, but are not limited to:

- Positions are responsible for all catered events.
- Involves set up and clean up for each catered event.
- Preparation of food items.
- Serving food and beverages in a clean, sanitary environment.
- Maintain a high level of enthusiasm.
- Must be able to work independently or as a part of a team while following all policies and procedures.
- Must be able to maintain effective and courteous communication with guests as well as fellow employees.
- Must be willing to perform the job duties associated with a Food Operations Team Member position.
- **Skid Resistant shoes are required for this position.** (Not supplied by employer)

Grooming Guidelines

You should always come to work dressed in accordance with our grooming standards, be it your first or last day of the season. You must be in proper uniform at all times while at work on park property. That includes having uniform shirts buttoned and tucked-in if necessary. If you do not meet Cedar Fair's grooming standards, a member of management will instruct you to leave and return only when properly groomed.

The personal appearance of our staff is a very important part of our overall image. To our guests, the employees are Cedar Fair. If guests observe a consistent image of cleanliness and conservative grooming, their impression of you and your services

will reflect the standards of quality we strive to maintain.

Please do your part and look your best at all times, whether going to work or after you have completed your shift. **TAKE PRIDE IN YOUR APPEARANCE!** We have established the following specific guidelines and requirements concerning personal appearance and grooming. All employees must conform to these guidelines before reporting to work. Management reserves the right to determine if you are in compliance with Company costuming and grooming policies. **NOTE: CERTAIN DIVISIONS MAY CALL FOR ADDITIONAL GUIDELINES.**

Guidelines For Male Employees

Hair

A fresh, neat haircut is a must at Cedar Fair. Hair must be natural, neatly trimmed and clean at all times. Styling should be tapered at the sides and back so the lower one-half of the ear is visible and the back is no longer than the top of the collar of a normal dress shirt. Hair should also not fall forward or over the face while performing normal job duties. Faddish, extreme hairstyles, including (but not limited to) multi-color or unnatural hair colors, sculptured hair, tails, ponytails, dreadlocks, partially shaved heads and spikes are not permitted. Beads or other hair ornamentation are not permitted. Shaved patterns in the sides, back or front of the hair are not allowed.

General Grooming

Employees should be clean shaven daily. Beards and goatees are not permitted. However, a neatly-groomed mustache that does not extend below or beyond the corners of the mouth or below the upper lip is permitted. Moustaches may not be started during park operation. Sideburns may not extend past the bottom of the ear. They must be neatly trimmed and may not flare out at the bottom i.e. mutton chops. Hosts are not permitted to wear fingernail polish or makeup, except when used to conceal tattoos. Employees should be discreet in their use of cologne.

Tattoos

Tattoos are not permitted to be visible to our guests. Cosmetic makeup or bandages should be used to conceal visible tattoos.

Jewelry

Conservative personal jewelry, such as a watch and/or one ring per hand, is acceptable. Thumb rings are not permitted. Heavy, large beaded, or long, dangling necklaces, fabric/fiber jewelry, as well as any body piercing, including an earring, are not in keeping with the Cedar Fair image and therefore are not permitted. This also refers to tongue piercing, as well as any other type of facial piercing. In addition, adhesive bandages may not be used to cover up piercings. The wearing of personal pins not issued by the park is also prohibited.

Male Grooming

Bulk

Not more than 2 inches.

Forehead

Combed above brows.

Over Ear

Not more than 1/2 past the top of the ear.

Mustache

Must not pass the upper lip or corners of the mouth.

Hair

Above shirt collar. Tapered at the sides and back.
Hair color must be naturally occurring on humans.



Guidelines For Female Employees

Hair

Hair must be natural, clean, well-groomed and simply arranged. Faddish, extreme hairstyles, including (but not limited to) multi-color or unnatural colors, sculptured hair, tails, partially shaved heads and dreadlocks are not permitted. Those who prefer long hair should take special care so that it will not fall forward or over the face while performing normal job duties, creating a safety hazard. If necessary for job safety, long hair must be pinned up or tied back using a plain barrette. Beads are not permitted. Shaved patterns in the sides, back or front of the hair are not permitted.

Make-Up

Employees should emphasize the natural look. Nails should be no greater than 1/4" in length, and if polished, only with one solid color and no additional adornment. Use of extreme colors (i.e., black, green, fluorescent, etc.) or appliques is not permitted. Either clear or natural colored nail polishes as well as any polishes which are complimentary to an employee's skin color are permitted. In addition, conservative shades of red and pink are also acceptable. Employees should also be discreet in the use of cosmetics and perfume.

Tattoos

Tattoos are not permitted to be visible to our guests. Cosmetic makeup or bandages should be used to conceal visible tattoos.

Jewelry

Conservative personal jewelry, such as a watch and/or one ring per hand, is acceptable. Thumb rings are not permitted. Heavy and/or beaded necklaces, dangling bracelets, fabric/fiber jewelry, as well as any body piercing (with the exception of two earrings per lower earlobe) are not in keeping with the Cedar Fair image and are therefore not permitted. This also refers to tongue piercing, as well as any other type of facial piercing. In addition, adhesive bandages may not be used to cover up piercings. The wearing of personal pins not issued by the park is also prohibited.

Female Grooming

Bulk

Not more than 2 inches.

Forehead

Combed above brows or pulled back.

Ear

No dangling jewelry or more than two earrings the size of a Dime coin in each lower earlobe.

Hair

Hair color must be naturally occurring on humans.



General Guidelines For Hosts

Uniforms

Wear a clean, neat uniform every day. You **MUST** be in proper uniform on the way to and from work and while on duty. Partial uniforms are not to be worn, whether on duty or not. Employees must wear their full uniform under any approved outerwear worn to protect against cold, inclement weather. A coordinating belt should be worn with the uniform when required. Certain positions require the purchase of a Cedar Fair regulation hat. Employees may not alter the shape or design of uniform hats. Personal, non-regulation hats or headwraps may not be worn while in uniform. No part of your uniform, including your name tag, shall be worn while off duty, except while going to and from work. Clothing worn under your uniform (e.g. spandex shorts or T-shirts) shall not be visible or stick out from under your uniform. Uniforms must be worn consistent with the style and design of the clothing and should be of a size appropriate to the employee. Employees may not make personal changes in the way the uniform is intended to be worn. All shirts/blouses are to be worn in, unless your uniform includes a jacket-type shirt. Pants and shorts must be worn at the employee's natural waist; "sagging" is not permitted. Employees may not make personal alterations to uniforms.

Personal Grooming

Hair and nails should be kept clean and neat. Wear hats only when issued as part of a company uniform. Ornamental dentistry (such as decorative dental grills) is not permitted. Headphones and personal stereos are not to be worn while in uniform. Cigarette smoking, gum and tobacco chewing are prohibited except in designated break areas. Personal pagers, cell phones, radios, ipods, MP3 players and other electronic equipment are not to be worn unless specifically issued to you or approved by the management of your park. This equipment must be kept in your locker or other suitable storage location and may be checked during your break or meal periods. Phone calls may only be made during break times in designated areas. PLEASE NOTE: Cedar Fair reserves the right to add additional guidelines according to your job assignment. All grooming and hairstyles will be subject to the approval of Human Resources to make sure they are in keeping with Cedar Fair's public image.

Outerwear

During inclement weather, outerwear may be worn. Your outermost garments while on duty must be issued by your park or be an approved garment that has no logos and is substantially similar to park issued outerwear. Exceptions must be approved by your park management. Check with your department office for further details.

Eyeglasses/Sunglasses

Your eyes contribute to your smile. Prescription glasses with conservative frames are permitted. In addition, dark framed sunglasses of a conservative style may be worn outdoors while on duty. However, reflector/mirror-type sunglasses, those with bright or multicolored frames with prominently-displayed brand names and narrow, wrap around sunglasses are prohibited.

Shoes

For most jobs, smooth leather or simulated leather, athletic sport shoes with slip resistant sole are required. Check with your department for further details. Shoes must always be clean and in good repair.

Name Tags/ID Badges

Name tags are issued through the Wardrobe Department and should always be worn on the **LEFT** side of your uniform unless your uniform dictates otherwise. Please do not wear watches, rings, rubber bands, decals or other items on your name tag. Should you lose your name tag/ID badge, a duplicate will be issued, a replacement fee may apply. Your name tag is considered a part of your uniform, therefore, it is necessary that you wear it while on duty. Name tags are issued in various colors according to job position and age. Make sure you wear your own name tag. Our guests like to know who you are.

Non-Uniformed Employees

All employees who are not issued uniforms or costumes are expected to dress in appropriate business attire. No clothing or shoes of extreme style or color are permitted. Jeans, t-shirts or similar casual apparel are not acceptable.

Your clothing should be selected as though you planned for any business situation that might arise; therefore, shorts, halter tops, bare backs, bare stomachs, and extremely short skirts are unacceptable. Jewelry and accessories may be worn; they should complement your attire and not be worn in excess. For women, no visible body piercing ornamentation is permitted with the exception of earrings. Men are not permitted to wear earrings or any other body piercing ornamentation.

In addition, adhesive bandages may not be used to cover up piercings. If you have questions about appropriate business attire, you should speak with your supervisor.

