


STUDENT EXCHANGE PROGRAMS

Fact Sheet Academic Year 2016-17



Full name of the university	Leuphana Universität Lüneburg - Leuphana University of Lueneburg (EN)	
Website	www.leuphana.de	
Address	Scharnhorststr. 1, D-21335 Lüneburg	Fax: +49.4131.677-1075
Information for Erasmus+ partners	Erasmus Code: D LUNEBUR01	PIC: 996544827
INTERNATIONAL OFFICE	www.leuphana.de/en/services/io.html	
<i>Contact persons</i>	<i>Position</i>	<i>Contact details</i>
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Sandra Schnell	Study Abroad Administrator	+49.4131.677-1078 schnell@uni.leuphana.de
IMPORTANT DATES		
	<i>1st semester</i>	<i>2nd semester</i>
Application deadline	15 July 2016	15 January 2017
Arrival dates	1 - 6 Sep 2016	1 – 5 March 2017
Language & Orientation Program	7 Sep – 14 Oct 2016	6 - 31 March 2017
Classes start	17 Oct 2016	3 April 2017
Classes end	3 Feb 2017	7 July 2017
Exam period	9 - 25 Feb 2017	6 - 17 Aug 2017

ADMISSION	
Online application (moveon)	www.leuphana.de/en/services/io/incomings/exchange/prearrangement/antrag-auf-zulassung.html
Documents to be submitted <ul style="list-style-type: none"> ● <i>with application</i> ○ <i>upon arrival</i> 	<ul style="list-style-type: none"> ● Application form, printed and signed ● Learning agreement ● Transcript of records ● Proof of German and/or English language proficiency (if applicable) ● Photo in biometric format ● EU citizens: copy of EU health card ● EU citizens: copy of ID-card or passport ○ Non-EU citizens: proof of health insurance (no travel insurance accepted) ● Applicants who need a visa: Proof of financial resources amounting to approx.4000€/semester
Language requirements	<p>Incoming exchange students must have at least the following language proficiencies upon arrival:</p> <ul style="list-style-type: none"> ▪ upper beginner level (A2) in German when taking courses taught in German ▪ upper intermediate level (B2) in English when taking courses taught in English
STUDIES	
Programs of study <ul style="list-style-type: none"> ● <i>program taught in English</i> ○ <i>single courses in English</i> 	<p>Bachelor's programs (undergraduate major)</p> <hr/> <ul style="list-style-type: none"> ○ Business Administration, Business Information Systems ● International Business Administration & Entrepreneurship ○ Cultural Studies ● Digital Media ○ Economics, Industrial Engineering, Law (Corporate Law and Business Law) ○ Environmental and Sustainability Sciences ○ Political Science ○ Teaching training programs <p>Master's programs</p> <hr/> <p>Education</p> <ul style="list-style-type: none"> ○ Educational Science (M.A.) ○ Teacher training programs (M.Ed.) <p>Governance and Law</p> <ul style="list-style-type: none"> ● International Economic Law (LL.M.) ○ Public Economics, Law and Politics (M.A.) <p>Humanities and Social Sciences</p> <ul style="list-style-type: none"> ○ Culture, Arts and Media (M.A.) ● Sustainability Science - Global Sustainability Science (M.Sc.) <p>Management & Entrepreneurship</p> <ul style="list-style-type: none"> ○ Business Development – Financial Institutions – Human Resources - Marketing (M.A.) ● Data Science - Engineering (M.Sc.)

Course content	<p>All programs of study at Leuphana University are modularized to allow for student mobility at national, European and international level. A module is defined as a course unit that comprises a set of courses on a given topic including a final examination.</p> <p>The module handbook is accessible at: https://mystudy.leuphana.de/vvz/showVVZ Log in as guest. Select a program of study. Click  for module description.</p>								
Course selection	<p>Guidelines for course selection can be found at http://www.leuphana.de/en/services/io/incomings/exchange/course-selection.html</p> <p>Exchange students are allowed to combine courses from different areas respecting their study level (bachelor/master).</p> <p>The course selection will be finalized during the orientation program upon consultation with the academic advisor at Leuphana University.</p>								
Semester workload	30 ECTS credits (standard module workload: 5 ECTS credits)								
Language(s) of instruction	German and English								
Language and orientation program	<p>The International Office offers a 4-week language and orientation program for new international students before the start of every semester against a small fee of 50€.</p> <p>The program includes</p> <ul style="list-style-type: none"> ▪ an intensive German language course (available from beginner level) ▪ assistance with all formal requirements, such as registration with the university and the local authorities, health insurance, etc., ▪ introduction to the services and facilities provided by Leuphana University of Lüneburg ▪ advice on course choice and course registration ▪ a guided Lüneburg tour ▪ a day trip to Hamburg and ▪ a weekend trip to Berlin (optional) 								
Language support	<p>Leuphana offers pre-sessional intensive German language courses at all levels (see Language and Orientation Program) as well as semester-long courses at all levels except elementary level (A1).</p> <p>The Writing Centre helps students prepare coursework/presentations in German, write an essay, etc.</p> <p>As regards daily life, almost everybody in Germany understands and speaks English.</p>								
COSTS									
Tuition and fees	Incoming exchange students are exempted from paying tuition and fees.								
Mandatory third-party fees	<p>€ 260 per semester. These include</p> <ul style="list-style-type: none"> ▪ special rates for lunch and dinner meals served in the canteen ▪ the so-called 'semester ticket', which allows students to use all city/regional busses in the Lüneburg and Hamburg area as well as regional trains to and from Hamburg, Lübeck and the Baltic Sea, and within the entire state of Lower Saxony without any further costs. 								
Cost of living per month (approx.)	<table> <tr> <td>Accommodation:</td><td>€ 280–350</td></tr> <tr> <td>Meals:</td><td>€ 180–230</td></tr> <tr> <td>Health insurance (Non-EU students only):</td><td>€ 90</td></tr> <tr> <td>Leisure activities, books, clothing:</td><td>€ 120–200</td></tr> </table>	Accommodation:	€ 280–350	Meals:	€ 180–230	Health insurance (Non-EU students only):	€ 90	Leisure activities, books, clothing:	€ 120–200
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PRE-ARRANGEMENTS			
Visa	<p>Citizens of</p> <ul style="list-style-type: none">▪ EU countries and EFTA3 countries do not need a visa and simply register with the local authorities upon arrival.▪ Australia, Israel, Japan, Canada, New Zealand, Korea, and the United States can enter Germany without a visa and apply for a residence permit upon arrival.▪ other countries are advised to contact the German embassy or the nearest German consulate for information on student visas. <p>For further information, please see the website of the Federal Foreign Office: www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Uebersicht_node.html</p>		
Accommodation	<p>Leuphana supports incoming exchange students in finding suitable accommodation:</p> <p>Accommodation Service at Leuphana: Ms Tanja Schaefer, accommodation@uni.leuphana.de http://www.leuphana.de/accommodation</p>		
Arrival information	<p>Pick-up assistance – Buddy program</p>		
Administrative procedures upon arrival	Residence permit:	● Compulsory	○ Optional
	Registration with the University:	● Compulsory	○ Optional
	Health insurance:	● Compulsory	○ Optional
	Bank account:	○ Compulsory	● Optional
Health insurance	<p>Health insurance covering full medical care during the study abroad in Germany is obligatory.</p> <p>EU students are eligible to full medical services in Germany upon presentation of the EU Health Card.</p> <p>Non-EU students can take out health insurance either in their home country (unlimited coverage) or in Germany. Please note that travel insurance will not be accepted.</p>		
CAMPUS FACILITIES			
	<p>IT and Media Centre (WLAN on campus) - University library</p> <p>Canteen and cafeteria - Sports facilities and gym</p> <p>Bookstore and copy shop - Branch bank and cash machine – Health insurance provider</p>		
OTHER INFORMATION			
Travel	<p>The International Office organizes a couple of weekend trips during the semester, e.g. to Bremen, Wolfsburg or to the seaside, in winter to Christmas Markets like in Dresden.</p> <p>In addition, students can easily go by train from Lüneburg or by plane from Hamburg to destinations in Europe. Both train and flight tickets are available at reasonable prices if bought early in advance.</p>		
Internship/ Volunteer Opportunities	<p>There are jobs and volunteer opportunities on and off campus.</p> <p>Leuphana provides assistance in applying for an internship upon completion of the study abroad.</p>		
Disability	<p>The University campus is widely accessible for disabled people. A limited number of apartments for disabled students is available.</p>		