

Information of 2016-2017 Exchange Program

Program Period: 2016 Mar.~2017 Feb.

Sangmyung University (Cheonan)		
Name of University	Sangmyung University	
President	Goo, Kee Heon	
Institution of International Programs	International Programs Team(IPT) Kwon, Hae Sook (Dean of IPT)	
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Address (Cheonan Campus)	International Programs Team, Sangmyung University, 31 Sangmyungdae-gil, Dongnam-gu, Cheonan-si, Chungnam, Korea 31066	
Websites	SMU: http://www.smuc.ac.kr/mbs/smuc/index.jsp IPT (Korean version only): http://uni.smuc.ac.kr/user/indexMain.action?siteId=unistudentsupport	

Application	
Application Documents Required	<ol style="list-style-type: none"> 1. Check List of Exchange Student Application 2. Application for Admission (fixed form, in English) 3. Statement of Purpose (fixed form, in English or in Korean) 4. Affidavit of Support (fixed form, in English) 5. Residential Housing Application (fixed form,) 6. Official Academic Transcript (in English) 7. Official Certificate of Enrollment (in English) 8. Reference Letter by faculty member or by dean of international office (in English or in Korean) 9. 2 color photos (3.5X4.5cm) 10. Copy of passport 11. Health Examination Form (including Tuberculosis, Hepatitis B test) 12. Evidence of Foreign Language Proficiency 13. Certificate of Deposit Balance of sponsor (in English, issued by financial institution / The total amount must be more than USD \$10,000)
Nomination Deadline	November 13, 2015 *Nomination form(excel file) should be directly sent to the e-mail of the contact person from SMU.
Application Deadline	November 30, 2015 *All documents should be sent by post to SMU by deadline.

Language Proficiency	<p>*The Korean education ministry has strongly requested, since 2011, the entrance condition of TOPIK (test of proficiency in Korean) over 3rd grade for all of the international students at every Korean University. Please understand this circumstance that SMU also would select exchange students under this policy.</p> <p>*When you send exchange students, as much as possible, select students who passed TOPIK over 3rd grade or who belong Korean literature and language department in your University.</p>
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Course Information

Departments and Majors	<ul style="list-style-type: none"> Please visit the website and choose the Department/Major related with your original major http://www.smuc.ac.kr/mbs/smuc/subview.jsp?id=smuc_030101000000 (Korean) http://www.smuc.ac.kr/mbs/eng/index.jsp (English) http://www.smuc.ac.kr/mbs/zh/ (Chinese)
Course Enrollment	<p>All the courses are subject to change every semester. Exchange students will register for courses after arriving at SMU. Almost all of the courses are taught in Korean.</p>

Housing

Dormitory	<ul style="list-style-type: none">Students will be accommodated in on-campus dormitory during Spring and Fall semesters.Dorm curfew and roll-call(at 11 PM from Monday to Thursday).During the vacation, dormitory will usually be opened upon more than 30 students' requests.		
Expenses	<p>*Male 2-person bedroom ₩1,040,000 for room/semester ₩10,000 for key deposit/semester *Fees are based on fall semester 2015 and are subject to change.</p>		<p>*Female 2-person bedroom ₩800,000 for room/semester ₩10,000 for key deposit/semester *Fees are based on fall semester 2015 and are subject to change.</p>
Facilities	Private	<p>*Male Single bed, Desk, Chair, Closet, LAN cable, Air conditioner, Heater, Toilet, Shower room</p>	<p>*Female Single Bed, Desk, Chair, Closet, LAN cable, Air conditioner, Heater</p>
	Public	<p>Microwave, Water purifier, Washer, Dryer, Ironing room</p>	<p>Microwave, Water purifier, Washer, Dryer, Toilet, Shower room, Ironing room</p>
	<p>For more information, please visit websites. (Korean version only) Female dorm: http://dormi.smuc.ac.kr/user/indexSub.action?codyMenuSeq=170965&siteId=dormi&menuUIType=top Male dorm: http://dormi.smuc.ac.kr/user/indexSub.action?codyMenuSeq=170968&siteId=dormi&menuUIType=sub</p>		
Meal	₩3,500/meal for breakfast and dinner		

Important Notice

Pick up Service (February 25, 2016 Thursday)

- If it is not able to come to Korea on 25th Feb, we can offer pick-up service on 24th Feb, 2016.
- Students can use public transportation to come to SMU cheonan campus by themselves.
- Please, let us know about the student's flight information before 7 days of arrival.

Insurance

It is mandatory to purchase health insurance for international students. The insurance must cover the whole duration of your stay.

